



Friidrett

Extraordinary group general assembly

Case file

17:00 - 02.11.2021

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Types of cases:

1) Information case: This is for cases where you wish to inform about something. Ask for thoughts and input if there is something you want feedback on.

2) Decision case: If there is something that needs to be decided, the case needs to be presented first. The one presenting the issue comes with a proposal for a decision. The decision will be made jointly.

3) Discussion case: This type of case is for getting opinions and information from the group as a whole. This differs from an information case, because the focus is on retrieving information, rather than sharing information.

For each case, think about why you are bringing it up. Example: Get ideas, make decisions, check the “feeling” or opinion in the group, engage people, ...

Agenda

Case 0: Welcome

Presenters: The board

Information:

Case 1: Choosing secretary and chairperson

Presenter: The board

Suggested decision: The group general assembly accepts **Halvor** as the chairperson, and **[fill in secretaries]** as secretaries.

Information:

We need to decide on one person to lead the meeting and one person to take notes.

Secretary: [Fredrik]

Chairperson: [Halvor]

Report:

Case 2: Approval of those entitled to vote

Presenter: The board

Suggested decision: The group general assembly approves those entitled to vote.

Information: All members with valid NTNUI membership can vote.

Report:

Case 3: Approving notice of meeting, case file and rules of procedure

Presenter: The board

Suggested decision: The extraordinary group general assembly approves the notice of meeting, case file and rules of procedure.

Information:

Suggestion for rules of procedure:

1. The extraordinary group general assembly is chaired by the elected chairperson

2. The minutes are kept by the elected secretary (preferably two people)
3. The minutes enter who has had the floor in the cases, proposals and decisions are entered with the number of votes for and against.

Report:

Case 4: Presenting the board

Presenters: The board

Information:

The board: Kjell Heinrich (*leader*), Halvor Elverum (*second in command*), Ole-Magnus Høiback (*accounting*), Maren Lie (*sports coordinator*), Fredrik Warvik (*event manager*), Siren Wivesoll (*social manager*), Sebastian Hegreberg (*information manager*)

Was elected at the group general assembly and will sit until the next one.

Report:

Case 5: Information Committee

Presenters: Sebastian Hegreberg

Information:

Information committee: Sebastian Hergreberg (*leader*),

The social committee is responsible for most of the behind the scenes stuff at NTNUI Friidrett, this includes managing the webpage, managing social media etc. And we are the committee responsible for our dear mascot Hjalmar.

What do we do?

- Fjellseterløp webpage
- Webpage
- Social Media
- Hjalmar

What do we want to do?

- Design banners and posters for events
- Find new sponsors for the club
- Have a greater social media presence
- Do more cool promotional stuff (promotional videos etc.)
- Promotion for Fjellseterløpet and other big events
- Involve Hjalmar more in the club

Apply now, you have until wednesday at 23:59 Sebastian Hegreberg

Report:

Case 6: Social Committee

Presenters: Siren Myhre Wivesoll

Information:

Social committee: Siren Wivesoll (*leader*),

The social committee plans most of the social events such as the halloween party, julebord and smaller activities. We are now 11 members in the committee, where we have split up so that 2 or 3 are responsible for each event. We will have another recruitment session after christmas, where anyone who wants can apply. The cabin trip we planned to have this semester will be moved, but arranged early in the next semester.

We also have a facebook group called "NTNUI Friidrett Volunteers". This group is made so that the members of the committee can ask for help. Things being asked is for example if someone can host a pre-party before a party. We will post this in the active member group, and anyone who wants can join this group.

Report:

Case 7: Council

Presenters: Svernn-Helge Vatne

Information:

The council currently has 2 members; Svernn-Helge Vatne and Magnus Steinstø.

Report:

Case 8: Economical overview

Presenters: Ole-Magnus Høiback

Information:

On track with our budget. Our economy is healthy. Would like to spend more money on social events and clothing.

- Currently limited by our budget
- Have applied for extra funding to buy clothes

Report:

Case 9: Fjellseterløpet

Presenters: Fredrik Warvik

Put down a committee (to supplement the information committee) to work towards hosting the event as usual again in april.

Information:

Fjellseterløpet has been our largest sports event, with a record of more than 500 runners participating. It is an 8km long, 400 meters high hill race from Lerkendal to Skihytta in Bymarka. Usually the biggest source of income for the group.

Last two years have been held digitally, as an individual solo run. ~200 participants finished the race. Was no entry fee, and sponsors focused on prizes more than economical support, so the final result was no income of note, but also no large expenses.

Managed to host a small run together in the club.

Report:

Case 10: Presenting the Master plan

Presenters: Kjell Søren Heinrich

Information:

- Our guidelines
- Is for all the members in the group
- Subject to the laws of NTNU
- Can be developed, amended, and changed at a group general assembly

Report:

Case 11: Changes to the Master Plan

Presenters: Kjell Søren Heinrich

Suggested decision: The group general assembly approves the changes to the Master Plan

Information:

Changes without changing meaning of contents:

- Refreshing table of contents.
- Deleting blank spaces and paragraph spaces.
- Adding “(or extraordinary general assemblies)” to when changes to the Master Plan can be done

Adding paragraph under expectations about members of the board stepping down and how to choose a replacement:

“If a member of the board should not be able to fulfill their responsibilities and needs to step down from their position, the board discusses different candidates and presents their

election to the council. If the council approves the decision, the new board member will fill the position until the next group general assembly. If the council does not approve, the board should present another candidate for the replacement.“

Report:

Case 12: Spain-trip

Presenters: Ole-Magnus Høiback

Information:

Usually we go 7-10 days (two weekends if possible) in March to L'Albir in Spain. It is organized so that it is possible to train 2-3 times for those who wish to do that, but that is not a requirement to join. For next year we are still awaiting an offer from the hotel.

Report:

Case 13: Feedback trainings

Presenters: Kjell Søren Heinrich

Information:

The board would like to get feedback on how the trainings have been. We don't want a discussion, if needed a separate meeting will occur later.

Report:

Case 14: Presenting upcoming events

Presenters: Siren Myhre Wivesoll

Information:

Julebord (12th november)

Christmas porridge (in december)

Report:

Case 15: Any other business

Presenters:

Suggested decision:

Information:

Report: